



**Rita DiStefano**  
Director  
Program Development

Rita DiStefano joined PMP in 2005 after working for a large global company for over 20 years overseeing HR for their Nassau and Suffolk County locations. During her tenure, she gained expertise in the field of recruitment, training, benefits, employee relations, performance management and compensation. At PMP, Rita currently offers clients her expertise in HR Consulting including services such as policy development, interactive management training, job descriptions, compensation analysis; she provides guidance on employee handbooks, developing and implementing performance management programs, employee relations, recruiting, discipline and termination. Where no HR department exists, Rita provides on-site HR services or augments clients' HR department with either on-site or off-site support. Rita is a Board member of the HIA-LI, and has served as Chair of this organization. She has also served as Chair of the Suffolk County Workforce Investment Board for the Department of Labor after receiving an appointment for that position from the Suffolk County Executive. She also served as Chair of the C.W. Post Employee Advisory Board. Currently Rita is Co-Chair of the LI STEM Hub's Regional Industry Council for Advanced Manufacturing, serves on the Board of Berkeley College and the APICS NYCLI organization. Rita was honored by the Long Island Works Coalition for her vision and dedication to the collaboration of business and education, and received state recognition for her work with internship programs. Most recently Rita was an honoree at the American Heart Association's Go Red for Women luncheon. In addition, she was honored by the HIA-LI at a gala as one of "Those Who Make A Difference" and by LIBN as one of the Top 50 Most Influential Women in Business on Long Island.



**APICS**  
New York City-LI Chapter

presents

# FREE ONLINE MEETING

2020-2021 **POWERLEARN** Series

## **Termination of Employment: HR-Compliant Steps to Discipline & Document an Employee Separation**

*(Even in a Sensitive Environment)*

with **Rita DiStefano**

Director, Program Development, APICS NYC-LI  
PMP HR Professional

This timely topic covers a multitude of HR challenges dealing with poor performance, not only during COVID, but year round. *These topics include:* Abusive absences due to COVID, Non-documented excuses, due to COVID, Monitoring behaviors and Performance for remote employees, and other employee issues surrounding the pandemic will be addressed along with other every day issues. Rita will also address other non-COVID issues such as: Poor employee performance and how to document, Coach and if not responsive, how to terminate these employees in a compliant manner.

# **Wednesday, February 24**

**11:30 AM – 1:00 PM**



**REGISTER NOW!**

[APICSNYC-LI.org](http://APICSNYC-LI.org)